

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**

**October 3, 2022**

A regular meeting of the Board of Examiners of Psychology was held on October 3, 2022 via Zoom teleconferencing and in person at 500 Mero Street, Frankfort, 40601.

**MEMBERS PRESENT**

Brenda Nash, Ph.D. – Chair  
Joseph Dickhaus, M.S.  
Dennis J. Buchholz Ph.D.  
Elizabeth McKune, Ed. D  
Emily Skaggs, Psy.D.  
Jean Deters, Psy.D.- Vice Chair  
Eva Markham Ed.D.  
Jay Prather-Citizen at Large

**DEPARTMENT OF PROFESSIONAL LICENSING**

Crystal Barker, Board Administrator  
Chessica Nation, Board Administrator  
Jamar Carter, Admin. Section Supervisor  
Kristen Lawson, Commissioner

**OTHER**

Sara Janes, Board Counsel

**MEMBERS ABSENT**

**Members Of the Public**

Meghan Thomas

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**CALL TO ORDER**

Dr. Nash called the meeting to order at 10:05 a.m.

**MINUTES**

The minutes of the September 12, 2022 meeting were presented to the Board. Dr. Buchholz made a motion to approve the minutes as presented. Dr. Skaggs seconded the motion and it carried.

The minutes of the September 19, 2022 Special Meeting were presented to the Board. Dr. Skaggs made a motion to approve the minutes as presented. Dr. Buchholz seconded the motion and it carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

No Report

**DPL REPORT**

Ms. Kristen Lawson stated that state issued emails would be given to all Board members.

Mr. Jay Prather made his introduction to the board.

**COMPLAINTS SCREENING COMMITTEE**

Complaints cases were reviewed. Dr. Nash made a motion to accept the recommendations of the Complaints Screening Committee. The motion was seconded by Dr. Skaggs, and it carried.

- 2020PSY00006 – Ongoing.
- 2020PSY00015 – Ongoing. Note – Dr. Nash recused.
- 2021PSY00002 – Ongoing.
- 2021PSY00003 – Ongoing.
- 2021PSY00004 – Dismiss. Dr. McKune recused from the discussion and vote
- 2021PSY00021 – Ongoing.

- 2021PSY00023 – Ongoing. Note – Mr. Dickhaus recused.
- 2021PSY00027 – Private admonishment.
- 2021PSY00029 – Ongoing.
- 2021PSY00031 – Ongoing. Note – Dr. Nash recused.
- 2021PSY00035 – Ongoing.
- 2021PSY00036 – Ongoing.
- 2021PSY00037 – Ongoing.
- 2021PSY00038 – Ongoing.
- 2021PSY00039 – Ongoing.
- 2021PSY00040 – Ongoing.
- 2021PSY00041 – Ongoing.
- 2021PSY00042 – Ongoing.
- 2021PSY00043 – Ongoing.
- 2022PSY00001 – Ongoing.
- 2022PSY00002 – Ongoing.
- 2022PSY00003 – Ongoing.
- 2022PSY00007 – Ongoing.
- 2022PSY00008 – Ongoing.
- 2022PSY00009 – Ongoing.
- 2022PSY00011 – Investigate. Note – Dr. Nash recused.
- 2022PSY00014 – Dismiss. Dr. McKune recused from the discussion and vote.
- 2022PSY00010 – Investigate. Dr. Nash had previously recused and was not present at this meeting.
- 2022PSY00017 – Dismiss.
- 2022PSY00018 – Dismiss.
- 2022PSY00019 – Dismiss.
- 2022PSY00012 – Investigate.
- 2022PSY00013 – Investigate.
- 2022PSY00016 – Dismiss.
- 2022PSY00020 – Dismiss.
- **D.H. Application** – Board counsel to draft another letter for board chair approval that contains more specific language regarding the activities listed that prompted the cease-and-desist letter.

## **LEGAL REPORT**

Sara Janes gave an overview of outstanding legal matters.

Sarah Janes stated that the amendment to Regulation 201 KAR26:175 was approved.

## **OLD BUSINESS**

### **CLEAR Training Date**

Dr. Deters confirmed that the date for Clear training would take place on December 5, 2022.

Dr Deters made a motion to change the regular meeting times for December 5, 2022. Dr. Skaggs seconded the motion and it carried.

### **RFP Applications**

Ms. Lawson stated that she would contact Dr. Nash when the RFP was reposted.

### **2023 exam dates**

To be held over to November meeting

### **ASPPB Conference**

Dr. Dennis Buchholz will be the voting member and delegate at the ASPPB Annual Conference.

## NEW BUSINESS

### **Email Questions**

The Board reviewed the email questions and, Ms. Barker and Ms. Janes will respond as directed.

### **October 24, 2022 - E Reg Hearing**

Ms. Janes stated that the board would not have to be present at the hearing.

### **Committee Structures and Mentoring New Members**

Dr. Duchholz made a motion for Kristen Lawson to enquire about hiring an additional DPL staff member for the Psychology Board. Dr. Skaggs seconded the motion and it carried.

### **Plaques for outgoing Members**

Dr. Deters made a motion to issue plaques to outgoing board members and board chairs. Dr. McKune seconded the motion and it carried.

## LICENSURE STATUS REPORT

The Board reviewed the licensure status report.

## COMMITTEE REPORTS

### **Supervision Committee**

Dr. Deters made a motion to grant Dr. Markham the ability to review applications in-between meetings. Dr. McKune seconded the motion and it carried.

### **Continuing Education Committee**

No Report

### **Credentials Review Committee**

Dr. Nash appointed Laura Lee to the Credentials Review committee.  
Dr. Nash appointed Dr. Skaggs to chair the Credentials Review Committee.

### Applications Approved

- K.W
- A.S
- P.S
- B.C
- L.C.
- V.V
- A.V.L.
- J.P.
- F.S.
- N.S.
- B.G.
- V.F.
- B.B
- J.J.F.
- B.K.
- E.O.
- C.H.
- L.G.
- C.W.
- S.J.
- P.W.
- A.O.
- W.G.
- M.S.
- C.B.
- K.W.
- C.H.
- K.H.
- C.M.
- K.B
- S.S
- N.B.
- B.M.

## Deferred

- R.G.
- N.B.

## Applications Denied- None

### **Examination Committee**

#### Recommendations:

- T.R -Approved to retake the EPPP
- E.T. -Approved to retake the EPPP
- A.P -Approved to retake the EPPP
- D.B -Approved to retake the EPPP
- J.Y- Approve for Structured Exam– Oral Only
- D.G.- Approved for Structured Exam
- J.G - Approved for Structured Exam
- Y.M. - Approved for Structured Exam

Dr. Deters made a motion to approve the recommendations of the Examination Committee. The motion was seconded by Mr. Dickhaus, and it carried.

### **Disciplined Psychologists Committee**

No report.

### **Newsletter Committee**

Dr. Nash appointed Jay Prather to the Newsletter committee to replace Justin Gilfert.

### **Ad Hoc Committees**

No report.

### **Regulations Committee:**

Regulations Committee will meet a future date. Dr. Nash appointed Jay Prather to the Regulations Committee.

### **PER DIEM AND HONORARIA**

Dr. McKune made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings, as well as the honoraria for the following volunteer examiners. Dr. Deters seconded the motion and it carried.

Additional board business included:

**Brenda Nash:** September 12, 2022 Meeting; September 19, 2022 Meeting; September 26, 2022 Credentials; September 30, 2022 Credentials and E-REG; September 20, 2022 E REGS; September 16, 2022 E REG; October 2, 2022 Credentials

**Dennis Buchholz:** September 13, 2022 CE's; September 14, 2022 CE's; September 19, 2022 CE's

**Stacy Seale:** September 12, 2022 Meeting; September 19, 2022 Meeting; September 15, 2022 Credentials; September 26, 2022 Credentials

**Emily Skaggs :** September 26, 2022 Credentials

**Jamie Hopkins:** August 12, 2022 Exams; August 18, 2022 Training  
**Eva Markham:** September 29, 2022 Supervision; September 30, 2022 Supervision

Volunteer examiners included:

**Bill Elder:** September 12, 2022 Exams  
**Cay Shawler:** September 12, 2022 Exams  
**Laurie Grimes:** September 12, 2022 Exams  
**Rick Grieve:** September 12, 2022 Exams  
**Bill Elder:** October 3, 2022 Exams  
**Laurie Grimes:** October 3, 2022 Exams

**NEXT MEETING**

Monday, Dec 5, 2022

**PUBLIC COMMENTS**

No comments.

**ADJOURNMENT**

A motion was made by Dr. Deters to adjourn the meeting at 12:54 p.m. The motion, seconded by Dr. Dickhaus, and it carried. carried.



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Brenda Nash, Ph.D. - Chair